

**POSITION ANNOUNCEMENT**  
**Director of Development & Communications**

Reporting to the Executive Director, the Director of Development & Communications for Rising for Justice (RFJ) is responsible for increasing and diversifying funding and revenue streams, enhancing RFJ's profile and position within the legal community and the community at large, and managing a team of development and communications professionals. This is a management-level position and is part of RFJ's senior leadership team.

**Responsibilities:**

- Develop an annual fundraising plan, including revenue goals and budget, to further RFJ's strategic priorities;
- Work with RFJ's Executive Director, Deputy Director, and key staff to meet revenue goals through event fundraising, individual and law firm giving, grants and contracts, and law school partners;
- Oversee annual *Celebration of Service* fundraising event, including the recruitment of Host Committee and volunteers, solicitation of donations, program planning, and logistics;
- Build a pipeline of new foundation support and maintain existing foundation relationships, including oversight of applications and reporting;
- Monitor compliance with funder requirements, grant assurances and/or contract deliverables;
- Enhance annual giving program through creation of Major Gifts and Planned Giving programs;
- Engage current donor base and develop an effective donor stewardship program, including donor visits with Executive Director and other RFJ program staff and members of the client community;
- Cultivate national network of alumni as donors and friends of the organization;
- Supervise the Development Manager/Grants and Communications & Development Coordinator and any consultants hired to assist with development and communications deliverables;
- Manage RFJ's website and social media accounts (i.e., Twitter, Facebook, Instagram, and LinkedIn);
- Oversee brand standards and external voice, including all marketing collateral;
- Expand RFJ's presence in the media as a voice for issues impacting low-income and indigent communities and as an expert in the provision of legal services, and;
- Other duties as assigned.

**Qualifications:**

- The successful candidate must be committed to RFJ's mission, detail-oriented, have solid written and verbal communication skills, and be well-versed in technology and customer relationship systems.
- Bachelor's degree and at least 5–7 years' fundraising experience, with at least 3 years of management experience in development.

- A proven track record of securing major gifts; demonstrable experience securing grant support; and a strong ability to prioritize, meet deadlines, and elevate issues as necessary.
- Creative thinker, highly organized, and a strong work ethic.
- Experience in managing social media and other digital communications platforms.
- The ideal candidate will also have a J.D. and/or experience in fundraising in the legal services provider context.

**Hours, Salary and Benefits:** This is a full-time position based on a 40-hour work week. RFJ's salaries are set on a scale based on years of experience. The scale for this position is \$100,000 to \$130,000 annually. RFJ's compensation includes an excellent benefits package, including employer-paid medical, dental, and vision insurance; generous sick, annual, and personal leave; life and disability insurance; and paid federal and local holidays. Currently, RFJ offers a hybrid work environment with three days in the office and two days virtual.

**To Apply:** Candidates should submit a cover letter and resume by email addressed to Linda Brooks, Director of Human Resources, at [careers@risingforjustice.org](mailto:careers@risingforjustice.org). Please indicate "Director of Development & Communications [your full name]" in the subject line of the email. Finalists will be asked for recent writing samples and three professional references.

**Application Deadline:** Review of applications begins immediately and will continue until the position is filled.

**About Rising for Justice:** Created in 1969, RFJ, formerly known as DC Law Students in Court, is the oldest clinical teaching program in the District of Columbia (DC). RFJ operates as a public interest legal services provider and clinical education program for law and social work graduate students and serves more than 4,000 clients per year. Much of RFJ's work focuses on fighting eviction and displacement on behalf of low-income tenants in DC. In addition, RFJ represents justice-involved DC residents in need of a fresh start by clearing their criminal records and individuals seeking family stability.

RFJ's mission is to leverage the collective forces of students and experienced advocates to achieve justice for all. The organization embraces equal justice and diversity as core values and strives to maintain a workplace that is vibrant, welcoming, innovative, and collaborative. RFJ is committed to fostering the thoughtful exchange of ideas and to ensuring that all voices are heard and respected. Its commitment to diversity, inclusion, and non-discrimination includes race, sex, age, religion, national origin, sexual orientation, gender identity/expression, personal appearance, genetic information, political affiliation, marital status, family responsibilities, disability, status as a veteran, and any other characteristic protected by federal, state, or local law or regulation. Candidates of all identities, experiences, and communities are encouraged to apply.